

**ST. LOUIS CIRCUIT ATTORNEY  
HIRING ANNOUNCEMENT**

**ASSISTANT CIRCUIT ATTORNEY – ATTORNEY I**

The St. Louis Circuit Attorney's Office is accepting applications for the position of Assistant Circuit Attorney at the level of Attorney I. We are a fast-paced office devoted to a culture of excellence. This position offers an excellent training opportunity for attorneys interested in trying cases and pursuing a career as a prosecutor.

**Qualifications:** Must be a current member of the Missouri Bar or eligible for licensure in the State of Missouri.

**Duties:** This position includes handling all aspects of cases involving moderately complex, low and mid-level felonies, including some victim crimes, representing the people of the City of St. Louis, State of Missouri. Duties include but are not limited to:

- Investigation including review of evidence and official reports
- Interviewing and deposing witnesses and victims
- Making charging decisions and drafting charging documents
- Performing legal research and writing memos
- Conducting bond review and detention hearings
- Conducting preliminary and grand jury hearings
- Preparing and answering discovery
- Drafting and arguing motions
- Conducting bench and jury trials
- Conducting sentencing hearings
- Conducting probation revocations hearings
- Frequent court appearances with the highest level of professionalism
- Skillful management of case load
- Provide legal guidance and instruction to junior attorneys
- Participating in continued legal education as required by the Missouri Bar
- Performing other duties as assigned

Salary/Benefits:       Salary range - \$65,000 - \$72,000  
                                  Benefits include health care, vision and dental insurance, retirement plan, EAP, life insurance and long term disability insurance

How to Apply: Interested applicants may apply on Indeed or may send a cover letter and resume via email with professional references to: [caocommunications@stlouiscao.org](mailto:caocommunications@stlouiscao.org)

